



**SNOW
COLLEGE**

**RESIDENCE
LIFE**

150 College Avenue
Ephraim, UT 84627
435.283.7280
www.snow.edu/housing
housing@snow.edu

CANCELLATION/DEPARTURE FORM

This form is applicable to students canceling a contract or departing from a room prior to the assigned contractual end date. In signing this document the student understands that it is his/her responsibility to read the cancellation policy and contractual agreement prior to submission of this form. Fill out the form to the fullest extent and return to the Office of Residence Life.

STUDENT INFORMATION

STUDENT NAME: _____

BADGER ID #: _____

EMAIL: _____ **CELL PHONE:** _____

CURRENT ROOM ASSIGNMENT: # _____

BUILDING: _____

CONTRACT TYPE:

Academic Year

Fall

Spring

Family

CANCELLATION INFORMATION

In accordance with the Residence Life Handbook and Housing and Dining Services Contractual Agreement,

I hereby declare I will not return to College Housing for: Fall 20____ Spring 20____ Summer20____

Reason for Cancellation/Departure

Academics

Financial

Moving Off Campus

Leave of Absence/Deferment

Other: _____

Are you withdrawing from Snow College: Yes No

Departure Information

I have never occupied my assigned room.

I intend to leave on _____ (date) at _____ (time) after occupancy.

I hereby request the Office of Residence Life to cancel my contractual agreement for on-campus services for the term indicated above. I realize that certain financial penalties may apply, per terms of the contractual agreement, which I signed when I applied for housing. I also understand that by signing this document I forfeit any rights to the assigned room as of the date received.

Student Signature: _____ Date: _____

Parent Signature (If student is under 18): _____

OFFICE USE ONLY

Notes: _____