

What Degree Can I Get?

Students graduating from the Business Technology program may seek employment as desktop publishers, entry-level graphic designers, entry-level web site designers, office managers, receptionists, secretaries, or other office support staff positions in either the public or private sector.



AAS (Two Years) Administrative Assistant	AAS (Two Years) Desktop Publishing/Web Design
BMGT 1170 - Human Relations BMGT 1320 Applied Business Math BT 1010 – Intro. To Computers and Bus. Applications BT 1080 – 10 key Data Entry BT 1110 – Digital Media Tools BT 1510 – Computer Image Editing BT 1700 – PBL (Professional Business Leadership) BT 2010 – Business Computer Proficiency BT 2200 – Business Communication BT 2350 – Business Procedures BT 2440 – Designing Print Media for Business BT 2450 – Presentations for Business ENGL 1410 – English Mechanics TOTAL CORE CREDITS REQUIRED 36	BMGT 1170 - Human Relations BMGT 1320 Applied Business Math BT 1010 – Intro. To Computers and Bus. Applications BT 1080 – 10 key Data Entry BT 1110 – Digital Media Tools BT 1510 – Computer Image Editing BT 1700 – PBL (Professional Business Leadership) BT 2010 – Business Computer Proficiency BT 2200 – Business Communication BT 2350 – Business Procedures BT 2440 – Designing Print Media for Business BT 2450 – Presentations for Business ENGL 1410 – English Mechanics TOTAL CORE CREDITS REQUIRED 36
BMGT 1060 – Business Management Accounting BMGT 1270 - Personal Selling <i>or</i> BMGT 1430 – Advertising and Promotion BMGT 2050 – Business Law BT 1120 – Keyboard Skillbuilding BT 2060 - Introduction to Quick Books TOTAL EMPHASIS CREDITS REQUIRED 13 TOTAL CREDITS REQUIRED 63	BMGT 1270 – Personal Selling <i>or</i> BMGT 1430 – Advertising and Promotion BT 1500 – Computer Illustration for Business BT 1801 – Web Page Design BT 2120 – Web Development Essentials Art 1120 – 2D Design <i>or</i> ACOM 1111 – Design I TOTAL EMPHASIS CREDITS REQUIRED 15 TOTAL CREDITS REQUIRED 63

Major preparation information is given only as a guide. Information is subject to change without notice. For most recent information, students must contact their transfer institution directly.

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