

13.2.9 PROBATIONARY PERIOD (Staff Only)

March, 1990; Rev/August, 2000 (Effective September 1, 2000)

13.2.9.1. All full-time staff personnel shall complete a six-month satisfactory probationary period before obtaining regular staff status.

13.2.9.2. Prior to the conclusion of the six-month probationary period, each probationary employee will receive a performance review by his/her supervisor. A supervisor who is undecided as to whether to terminate the probationary employee or to grant regular staff status and with approval from the President can extend the probationary period for a period up to an additional six (6) months.

13.2.9.3. Serving a probationary period shall not, of itself, prevent a probationary employee from being reclassified to a position of a higher or lower classification. If the reclassification is in another department, the employee will serve another six-month initial probationary period.