



APPLICATION FOR STAFF EMPLOYMENT

Date _____

Snow College does not discriminate on the basis of race, color, religion, gender, national origin, age, veteran status, disability status, or political affiliation. Snow College is an Affirmative Action/Equal Opportunity Employer.

INDIVIDUAL HIRED AT SNOW COLLEGE WILL BE REQUIRED TO PASS A CRIMINAL BACKGROUND CHECK.

Name _____
 Last First Middle

Address _____
 Street City State Zip

Phone – Home _____ Business _____

Position Desired (1st choice) _____ Referral Source: _____
 Ad (name of paper), Friend, Relative, Walk-In,
 Job Service, website or Internet

(2nd choice) _____

List any relatives who work at Snow College and their relationship to you. _____

Have you filed an application here before? ____ Yes ____ No If Yes, give date _____

Have you ever been employed here before? ____ Yes ____ No If Yes, give date _____

Are you legally eligible for employment in the United States? _____ (Proof of citizenship or immigration status will be required if employed)

Are you available to work: Full Time _____ Part-Time _____

EDUCATION (Circle highest grade completed)

GED High School 9 10 11 12 Bus/Tech/Cmty/Jr. College 13 14 College/University 13 14 15 16 Graduate School 17 18 19 20

SCHOOLS ATTENDED

GED, high school, college, university, business or trade/technical school Name and location (city)	Official Major	Number of credits earned	Dates of Attendance	Type & date of degree
What professional or trade licenses, or registrations do you hold? (Attach copies)			State	Expiration Date

EMPLOYMENT HISTORY

Applicants may submit a personal resume and letter of application with this form. Please give accurate and complete full-time and part-time employment record. Start with present or most recent employer.

Employer and/or Supervisor	Job Title	Address and Phone Number	Dates of Employment

FELONY CONVICTION

In order for Snow College to protect its populace and property, applicants are **REQUIRED** to answer the following question: Have you ever been convicted of a felony?

_____ Yes _____ No Signature _____

If your answer is "yes", an additional form will be mailed to you which you will be required to complete and return.

APPLICANT'S AGREEMENT

I certify that all information supplied on this application, on supporting documents, and during interviews is correct to the best of my knowledge and that false information is cause for non-consideration of my application or discharge if discovered after hiring. I authorize Snow College to investigate all statements made on this application, on supporting documents and during an interview, and I also authorize all educational institutions, employers and others, (and their agents and employees) to respond to questions concerning information on my education and work. I further release from liability Snow College for requesting information and such former employers, institutions, or persons for providing such information to Snow College.

_____ Date

_____ Signature

If you need accommodations during the application process, please notify the Human Resources Office, 150 East College Avenue, Box 1036, Ephraim, Utah, 84627; Phone 435-283-7057 or 435-283-7058. FAX number is 435-283-7261.