



Concurrent Enrollment Teacher Agreement

We appreciate the time and effort you invest to ensure a high quality of English and Philosophy Department courses delivered at your school. To that end, we ask that you read and sign this document, which outlines guidelines for course delivery for English concurrent enrollment courses.

- The teacher must teach the course content as outlined by the master course syllabus and English 1010 Parameters document (linked in the instructor module of the course shell in Canvas).
- The teacher must guide class discussions, organize peer review opportunities, provide detailed comments on paper drafts, and emphasize effective writing processes (planning, drafting, and revising).
- The teacher must post a detailed syllabus in Canvas (Snow College’s Canvas section) before the class begins. (A syllabus template is available in the instructor module.)
- The teacher must require students to use the department-selected textbook.
- The teacher must use Snow College’s Canvas system for English 1010 assignments.
- The teacher must submit student artifacts for department and college assessments when applicable.
- The teacher must attend the summer training at Snow College before teaching for the first time and at least every other year after that. Snow College will pay a stipend for the training.
- Teachers should expect a Snow College professor to have access to the Canvas course and to schedule a class visit at least once during the year.

I agree to adhere to the procedures outlined above:

Printed name

Signature

High School

Academic Year

Required environment for teaching concurrent enrollment English courses:

- Teacher needs a master’s degree in English or a related field (teachers are adjunct professors for the department).
- Course taught live to students, with no other classes being taught by the teacher at the same time and in the same room. At least 50% of the students in the classroom must be taking the class for college credit.
- No more than 25 students enrolled in a class period.
- Each student’s final grade must be the same for the high school grade and the college grade.
- Course taught for a full academic year unless the course uses the TICE curriculum exclusively.
- Students must be seniors and have a 17 or higher in the English section of the ACT. Schools are welcome to increase that requirement.