



Faculty Senate Meeting Minutes February 24, 2016

I. Call to Order

Kari Arnoldsen, President Faculty Senate, called to order the regular meeting of the Faculty Senate at 3:35 pm on February 24, 2016 in the Lorenzo and Erastus Snow Conference Room.

II. Roll Call

Members of the Senate Present: Kari Arnoldsen, Alan Palmer, Jonathan Bodrero, Jeff Carney, Erick Faatz, Nick Marsing, Danni Larsen, Milinda Weeks, Katie Justesen, Ted Olson, Vance Larsen and Kayla Christensen. Melanie Jenkins and Steve Hood also attended the meeting.

III. Approval of Minutes

The minutes of February 10, 2016 were reviewed. These minutes will be revised and submitted for approval at the March 9, 2016 meeting.

IV. Open Issues and Committee Reports

The first item of business was finalization of the response to College Council on the proposed changes to the Scholarship Policy. After additional discussion the following recommendations will be made:

1. The Scholarship Appeals Committee, as outlined in section 15.13, could consider exceptions on a case-by-case basis. This seems like the least bureaucratic option and the new section 15.3.5 would not have to be added.
2. A second option would be for the Engineering Department to apply for general scholarship fund money that could be awarded to pre-engineering students as a departmental scholarship

Committee reports were then presented from all committees that had met since last Senate meeting.

Curriculum Committee – Jeff Carney. The Curriculum Committee is still working on revising their constitution, outlining duties and aligning policy with practice.

Adjuncts – Katie Justesen. Katie asked members of the Senate what they felt her role in representing adjuncts should be. She will make sure to have an up-to-date list of adjunct's contact information, i.e., email, phone number, etc., to make sure all adjuncts receive information from the College in a timely manner and feel included in Snow College activities. There was also a discussion on the possibility of including adjuncts in faculty training and development opportunities.

Benefits – Ted Olson. The subcommittees of the Compensation Committee continue to meet weekly to evaluate all the data that has been obtained as well as determine the mechanism for increasing those individuals who may fall below the 50% margin. This is a slow process due to the volume of data that needs to be reviewed. They are also developing specific job descriptions to accurately reflect positions at every level of the College. The Compensation Committee still plans to make its recommendations to the President by April 20, 2016.

Professional Track – Alan Palmer. The committee is still working on the guideline document. Five (5) individuals are currently eligible to be considered for advancement.

Faculty Development – Nick Marsing. This committee continues to approve most all UQI applications received. The proposed conference with high school teachers will be postponed until fall to make sure it is a good experience for all those involved. Additional planning for the event is on-going.

Honors – Jonathan Bodrero. Rachel Keller is on maternity leave so Greg Wright is currently acting as chair of this committee. There is some concern that enrollment in honors courses is decreasing. The committee will post announcements reminding students of the March 19th enrollment date. Some consideration might be given on what can be done to encourage students to enroll, i.e., early registration, etc.

Advancement and Tenure – Kari Arnoldsen. The revised document is now being reviewed by members of the A&T Committee. There are several areas where this document does not agree with other documents such as term limits, length of terms, etc. for various committees. Eric Faatz will attend the next A&T Committee meeting for Kari as she has a conflict and will not be able to attend.

Kari Arnoldsen then reviewed the status of the voting for the one at-large faculty member position open on College Council. The first round of voting has concluded and the top eight (8) faculty members were submitted for the final round of voting. The selected faculty member will serve a three-year term.

Steve Hood then provided an update to the Senate on the status of legislative actions. USHE would like to change the rules on how Performance Funding money is distributed. This change would move Snow College from first to last which will cause a significant reduction in the funds the College receives. There is also an overall concern on how various institutions in the USHE system calculate their student completion rate.

Northwest Commission on Colleges and Universities (NWCCU) is now going to charge a penalty for substantial changes institutions make without notifying NWCCU. This also includes certificates.

There has been a request from faculty on the policy for buying textbooks to keep on reserve in the library. Due to copyright issues the cost of textbooks being held on reserve is considerably more than the student cost. Even if we could have some textbooks held on



reserve in the Library, the demand for the textbooks would be difficult to manage since most students would want them at the same time. Alan Palmer indicated that the Richfield Library did have ten (10) copies of one textbook on reserve. There was also some discussion on using Open Resources websites. Based on the specific site there may be some concern on the quality of the information available.

There being no further discussion a motion was made by Jonathan Bodrero and seconded by Nick Marsing and the meeting was adjourned at 5:10 pm. The next regularly scheduled Faculty Senate meeting is Wednesday, March 9, 2016 in the Lorenzo and Erastus Snow Conference Room.

Respectfully submitted,

Sue Ann Walker, CPS