



Faculty Senate Meeting Minutes  
October 9, 2019

I. Call to order

Larry Smith called to order the regular meeting of the Snow College Faculty Senate at 3:30 p.m. on October 9, 2019 in the Noyes, Academy Room.

II. Roll call

The following persons were present: Jonathan Bodrero, Erick Faatz, Matthew Gowans, Larry Smith, Milinda Weeks, Diane Gardner, Shawna Cole, Nick Marsing, Weston Jamison, Jacob Thomas, Renee Faatz, Jay Olsen, Trent Hanna (for Vance Larsen)

III. Opening

A. Welcome from Larry

1. Several policies are out for 30-day review. Make sure that faculty members are encouraged to review them and submit comments. See the Senate meeting agenda for specific information about when they were sent via email message.

IV. Approval of minutes

Minutes from the Faculty Senate meeting held September 25, 2019 were approved with a motion by Jonathan Bodrero; second by Nick Marsing; and unanimous Senate approval.

V. Good News/SEM

A. Matt mentioned that the English and Philosophy Department is close to having some certificates ready for Curriculum Committee consideration.

B. Trent Hanna mentioned several musical performances that have happened and will be happening. Watch for emails announcing performances and times.

C. Nick talked about Snow Day which will happen about November 5. There are usually 300 plus high school students who attend. The Fright and Bite event will happen around Halloween time.

D. Milinda commented that the Pride and Prejudice performances went well. About 250 parents and younger people attended a SEM related performance. Two other plays are cast. Many art shows and guest artist visits are happening. Watch for information.

E. Jonathan mentioned the Hike to the "S" event. Honors students attended a performance of Hamlet; there were guest lecturers on the bus and they watched

The Lion King. The GEMS (Girls in Engineering, Mathematics, and Sciences) workshop was mentioned as a SEM activity.

F. Jay reported on the FFA Field Day. There were 2,088 registered participants and students reported enjoying it. The Business Program will be hosting a DECA event in November which will involve about 400 students. Agriculture business ambassadors are visiting high schools along with regular business students. SEM goals have been sent to Dr. Hood.

G. Shawna reported that adjuncts are actively involved in all areas of the Snow College community.

## VI. Committee Reports

Larry mentioned that it is very important for faculty members to participate on assigned committees. The A&T Committee sometimes wonders how involved applicants have been on the committees mentioned in applications. Could roll calls be kept and department or division leaders make a note of level of service on committees for faculty members?

A. A & T Committee: Matt reported that all is going well on the committee. They are interviewing applicants and proofreading the A & T document.

B. Curriculum Committee: No report.

C. Faculty Development Committee: Jacob encouraged faculty members to complete the survey that was sent. Jacob will check to see if adjuncts received and/or are supposed to respond to the survey. They will investigate what faculty members at other institutions have done for faculty development. There is a faculty development conference in November.

D. Global Engagement Committee: Wes mentioned that they are looking at possible diploma designations. Encourage regular attendance from division representatives and others who are interested.

E. Honors Committee: Jonathan reported that the committee is reviewing classes for spring semester 2020. The Pizza with Professors event is upcoming. The committee is taking steps toward new directorship. Jonathan and Sheryl will complete a three year term this spring.

F. Library Committee: Milinda reported that she could not attend the committee meeting, but she reported from the agenda/minutes that copyright discussion was a major element of the meeting. Librarians will be visiting division meetings in order to encourage use of an underutilized campus resource.

G. Professional Track Committee: Chad notified Larry that they are meeting with Steve Hood at this time in Richfield to revise the Professional Track Advancement Policy so that it is in line with the current A&T Policy.

H. Service Learning Committee: Nick reported that the committee is working on a committee model and branding (logo). They are working to develop an accurate list of service learning classes. Please notify your division service learning representative about any faculty member interest in service learning classes. The committee is functioning well.

I. Teaching and Technology Committee: No report.

J. Faculty Association: Renee reported on the Faculty Association meeting held October 4, 2019. It was not well attended but survey results were discussed. The survey results will be sent to faculty members.

K. Adjunct Information: No report.

L. Student Information: No report.

M. Ad Hoc/Other:

1. Nick indicated that it is important to regularly recognize SEM related activities. This could happen in Good News reports at the beginning of Senate meetings.

## VII. Senate Business

### A. Intellectual Property

1. The process for developing an intellectual property policy began about five years ago. There is a need for everyone to understand appropriate ownership. Morris Haggerty reviewed a recent draft and sent a copy to Steve, who sent it to Larry, who sent it to the Faculty Senate.

2. Wes asked if research would belong to the institution or a professor. The idea of "substantial or incidental use" of institutional resources is important. If an expensive software program were purchased for the research, that would have to be taken into consideration. The specific requirements are unclear. A written agreement might be important. There are very different policies at different institutions.

3. Renee asked about instructional material ownership. If an instructor developed a large amount of materials and handed them off to another instructor, he or she should probably be compensated for original development. Can a course shell be separated from specific course content for ownership and compensation consideration? The "not

exclusive” phrase means that an instructor can take materials elsewhere but must leave them with the institution too.

4. Jonathan mentioned that the phrase “reasonable period” of use probably needs to be defined. There probably needs to be a differentiation between academic, educational, and commercial purposes. Redundancies and repetitions need to be removed from the document.

5. There probably needs to be a procedural document along with the policy.

6. Larry mentioned that the Senate will continue to work on a policy. There is a possibility of subcommittee work.

## B. Sabbaticals

1. Larry indicated that a new policy is needed since the procedure for sabbatical review was not included in the new A&T document. The A&T committee needs to be in the loop for review of applications.

2. Jacob indicated that the Faculty Development Committee may not be able to take on sabbatical reviews now but might in the future. Deans probably need to be involved in the review process too.

3. Erick was assigned to find a copy of the pertinent information contained in the previous A&T document for Senate reference.

4. There used to be a November 1 deadline for application for the following academic year. Should the Senate take this on since it would probably be the appellate body for an applicant? If the Senate does approve a current sabbatical, it needs to be clear that a precedent is not being set!

5. There are separate roles for the various reviewing parties. The Senate would probably review an application only for academic and institutional benefits. Deans and the provost’s office would review it for other elements such as funding possibilities.

6. This will be an agenda item for October 23, 2019.

## C. Faculty Extended Leave and Birth and Adoption Leave

1. A staff and faculty policy was approved June 2019, but it was agreed during Senate review that a faculty focused policy would be considered during the 2019-2020 academic year. Erick will send the June 2019 policy with the October 23, 2019 agenda.

2. What should be changed from the current policy?
3. Those most interested in changes should be invited to participate in the review. Should an ad hoc review committee be formed?
4. Separate staff and faculty policies should be equitable. Faculty and staff employment situations are very different. Staff involvement is probably important.
5. Who from the Senate would lead the review group? For the next meeting (October 23, 2019), bring at least one nominee from each division for an ad hoc committee.

#### Adjournment

Larry adjourned the meeting at 4:54 p.m. The next meeting will be 3:30 p.m., Wednesday, October 23, 2019.

Minutes submitted by Erick Faatz

Revised 10/28/2019

Final minutes approved 11/13/2019