

# Assessment Day

**There are four main areas of focus for this assessment day.**

- 1. Update your program learning outcomes assessment plan:** This should follow the same procedures as previous assessment day activities.
  - a. Revisit and re-verify your program learning outcomes
  - b. What are the benchmarks and goals associated with the learning outcome achievement?
  - c. Collect and analyze the evidence that informs progress on each program learning outcome.
  - d. Formulate plans for improvement and ways by which you will assess the improvement the academic year.
  
- 2. Map your courses to your program learning outcomes (see example).** Not all program learning outcomes are taught in every class. This curricular map serves as a guide as to (1) where program learning outcomes are measured (and in some cases at what level—basic, intermediate, mastery) and (2) when those outcomes are measured (i.e. every semester, annually, with GE core learning outcome assessment).
  
- 3. Re-visit the recommendations associated with your five-year program review.** Whether or not you are up for review this year, dedicate time for discussion to address progress toward each recommendation.
  - a. Have we addressed the recommendation?
  - b. What evidence is there toward recommendation improvement?
  - c. What plans/activities are needed in the next academic year to make additional progress?
  
- 4. Discuss with actionable plans regarding:**
  - a. In ways does our program contribute to student recruitment and/or retention?
  - b. How do we inform students of our program learning outcomes?

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## Items each Dean and Department Chair will receive prior to Assessment Day:

- Assessment Day Document Template
- Curriculum Map Template
- Data Dashboards with five year trend data on enrollment, credits, graduates, transfers, and preliminary return on investment.
- R411 Program Review Recommendations from your last program review.

## Item each Dean and/or Department Chair will return to Beckie Hermansen by the end of May.

- Updated Assessment Day Document Template
- Update Curriculum Map Template
- Progress Report on Program Review recommendations