

Curriculum Committee  
September 14, 2012

Committee Members Present: Chair Kim Cragun, Kent Bean, Dean Brereton, Jeff Carney, Janalee Jeffery, Stacey McIlff, Steve Meredith

Others: English Brooks, Margie Anderson

- English Brooks is the new chair of the Service Learning Committee. He was attending today to gain information on the role of the Curriculum Committee and its relationship with the Service Learning Committee.
- The new AAS Outcomes are now on the syllabus database.
- Heather Boren asked if the Curriculum Committee could meet with the Accreditors on October 2 at either 1:00 or 1:30. Because of lunch bunch, 1:30 was chosen.
- AAS Outcomes Assessment Committee: Each division is supposed to have a representative on this committee. Kim indicated that Danni Larsen from the HFST division would be placed on the AAS committee and a new rep would be appointed to the GE committee.
- Grade Policy: There was some discussion last spring about changing the policy from counting the most recent grade in a repeated course to taking the highest grade. There are arguments for both sides of the issue, but it was decided to leave it as the most recent grade and attach a sentence that an appeal can be made to the Academic Standards Committee for an exception to the policy. Kent will draft the statement to be attached and printed in the catalog.
- GNST Courses: Currently the Curriculum Committee is the “Division” that oversees these courses. Now the courses will have several homes. Those attached to Global Engagement will be under the supervision of Dr. Smith. Convocations will be under the Humanities Division, and all others under the Education Department. Richard Squire will be in charge of signing off on any new Master Course Syllabi.
- Establishing Syllabus Guidelines: Discussion on establishing guidelines for in class syllabus (or course outline as many prefer it be called). Give a list of items that items that should definitely be contained in a course outline and some suggestions of others that could be included. Also give some samples of course outlines. The Curriculum Committee will communicate via e-mail this week and discuss the guidelines in the September 21 meeting.
- Music department now has junior and senior level classes. They would like a change of policy regarding scholarships. Currently students must petition for a third year if they have an academic scholarship. Music department thinks it should be amended to let juniors and seniors continue with their scholarships if they have maintained the necessary standards.
- The MCS (Master Course Syllabus) for HIST 1220: Modern Asian History was approved by the Curriculum Committee

