

Policy # 364 Former Policy # 13.5.2 Date Approved: March 1990 Date Amended: May 2000 Responsible Office: Human Resources

SUBJECT: GARNISHMENTS (ALL EMPLOYEES)

1.0 POLICY

- 1.1. The College is required by law to accept legal garnishments against the earnings of employees.
- 1.2. The term "garnishment" means any legal or equitable procedure through which earnings of any individual are required to be withheld for the payment of any debt.
- 1.3. The Federal Wage Garnishment Law limits the amount of an employee's earnings that may be subject to garnishment. It also prohibits the dismissal of an employee because of garnishments for anyone's indebtedness.