



# SNOW COLLEGE

BOARD OF TRUSTEES MEETING AGENDA  
SORENSEN ADMINISTRATION BUILDING • RICHFIELD, UTAH  
FRIDAY, OCTOBER 27, 2017

## 10:00 – 11:15 AM COMMITTEE OF THE WHOLE

Location: Room 147

1. Welcome ..... Scott Bushnell, Chair of the Board
2. Pledge of Allegiance ..... Chair Bushnell

### ACTION:

1. Minutes from the Previous Meeting (Tab M) ..... Chair Bushnell
2. 2018 Proposed Meeting Schedule (Tab Mc)..... Chair Bushnell

### INFORMATION:

1. Tour of Campus ..... Craig Mathie, Student Success Vice President

## 11:15 AM – 12:30 PM MEETINGS OF THE BOARD COMMITTEES

### FINANCE AND FACILITIES COMMITTEE

Trustee Rick Robinson, Chair

Location: Room 147

### ACTION:

1. Investment Report (Tab N)..... Jake Dettinger, Finance & Admin Services Vice President
2. College Vehicle Policy (Tab O) ..... Vice President Dettinger
3. Internal Audit Charter (Tab P) ..... Wayne Bushman, Internal Auditor
4. Risk Assessment/Internal Audit Schedule (Tab Q) ..... Mr. Bushman
5. Sevier Valley Center Follow Up (Tab R) ..... Mr. Bushman
6. Audit Report - Admissions Office (Tab S) ..... Mr. Bushman
7. Audit Report – Adult Literacy Program (Tab T)..... Mr. Bushman

### ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Trustee Erma Kaye May, Chair

Location: Board Room

### ACTION:

1. R401 Agricultural Mechanics and Technology (Tab U)..... Steve Hood, Academic Affairs Vice President
2. English and Philosophy Departments ..... Vice President Hood

**INFORMATION:**

1. Advancement and Tenure Document Update .....Vice President Hood
2. Enrollment Report (Tab V) ..... Vice President Mathie
3. Board of Regents Mental Health Taskforce (Tab W) ..... Vice President Mathie

**12:30 – 1:00 PM LUNCH AND COLLEGE HIGHLIGHT**

Location: Room 147

**1:00 – 2:00 PM COMMITTEE OF THE WHOLE**

Location: Room 147

1. Regent R&R Update ..... Theresa Theruer & Joyce Valdez, Regents

**ACTION:**

1. Report from the Finance and Facilities Committee ..... Trustee Robinson
2. Report from the Academic and Student Affairs Committee ..... Trustee May

**INFORMATION:**

1. Report from the Alumni Association .....Kerry Day, Association President
2. Report from the Student Body Association .....Seth Robertson, Student Body President
3. Report from the Chair..... Chair Bushnell
4. Report from the President (Tab XYZ) .....President Carlston

**2:00 – 2:30 PM EXECUTIVE SESSION (IF NEEDED)**

Location: Board Room

*To discuss one of the topics allowed by the Open and Public Meetings Act (Section 52 – 4-104) for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and/or the possible sale of real property.*

**CALENDAR ITEMS:**

December 1,8,9	Christmas Concerts (Richfield, Ephraim, SLC)
December 8	Board of Trustees Meeting (Ephraim)

Projected times for the various meetings are estimates only. The Board Chair retains the right to take action at any time. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the board secretary (435-283-7013/marci.larsen@snow.edu), at least three working days prior to the meeting.