

Strategic Planning Task Force Meeting

December 9, 2013

Participants: D. Allred, K. Arnoldsen, J. Cox, M. Dodge, S. Golding, B. Hermansen, S. Hill, M. Jenkins, K. Kovac, D. Larsen, T. Lund, C. Mathie, M. Medley, L. Smith, N. Visger, G. Wright and S. Wyatt.

With the departure of Bed Gridley from Snow College, Marv introduced Karl Kovac, Snow's Controller, as a new member of the Task Force. Karl will add expertise in the program prioritization portion of the strategic planning process.

This Task Force meeting was a luncheon as a way of thanking all members for their efforts thus far in the strategic planning process. Following the luncheon Marvin distributed copies of the final program prioritization questionnaire for review and comment. This questionnaire will be distributed to both the Human Resource department and the Math department to complete to determine if there are any areas that need to be refined prior to distributing the questionnaire to the entire college.

Spence reviewed the three-year budget information that will be included with the questionnaire and Becky discussed the various level of statistical information that she can generate by program or subject code. This budget information will be provided to all programs/units so that they are able to provide needed information to the Task Force. No specific salary information will be included to maintain employee confidentiality during this process. It is anticipated that the questionnaire and budget information will be distributed to programs/units during the first part of January.

Marv and Melanie will meet this week to begin developing the scoring criteria which will be reviewed by the Task Force at their next meeting.

President Wyatt addressed the Task Force and expressed his appreciation for the efforts of all members. He has shared all Strategic Planning information with Dr. Gary Carlston who will be joining Snow College in January as interim president. Dr. Carlston is excited about the process and anxious to meet with the Task Force to determine what he can do to facilitate this process. He will be invited to attend our meeting on January 14, 2014.

This is the final Task Force meeting for this year. The next regularly scheduled meeting of the Strategic Planning Task Force will be Tuesday, January 7, 2014 in the Academy Room. Members of the Task Force were advised that the regular meeting schedule for 2014 will be Tuesdays from 3:00 pm to 5:00 pm in the Academy Room so they can plan accordingly.