
Snow College Board of Trustees

Next meeting:

Monday, January 6, 2003
Executive Session Luncheon at 12:00 p.m.
Public Meeting at 1:00 p.m.

Lorenzo and Erastus Snow Conference Room
Noyes Building
Ephraim, Utah

If you desire special accommodations in order to participate in this meeting,
please contact the Office of the President at (435) 283-7010.

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Agenda for the
Snow College Board of Trustees
Monday, January 6, 2003
Lorenzo and Erastus Snow Conference Room
Ephraim, Utah 84627

Welcome Scott Wyatt

Action Item: Minutes of Previous Meetings (Tab U) Scott Wyatt

Report from the Chair Scott Wyatt

Report from the Student Body President Christian Thompson

Action Item: Investment Reports (Tab V) Gary Arnoldson

Action Item: Personnel Policy 13.1.4: Changing Personnel Policy (Tab W) Claudia Jarrett

Action Item: Amendment to the Defined Contribution Retirement Plan Claudia Jarrett

Action Item: Institutional Mission and Role/Richfield Issues (Tab XYZ) Michael Benson

Report from the President Michael Benson

We will have an Executive Session lunch
meeting at 12:00. The regular board meeting
will begin at 1:00 p.m.

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OFFICIAL MINUTES OF THE
SNOW COLLEGE BOARD OF TRUSTEES
JANUARY 6, 2003, MEETING
EPHRAIM, UTAH

Members Present: Carl Albrecht, Richard Bartholomew, Tim Blackham, LuAnne Brown, Kay Greene, Jerold Johnson, Gwen McGarry, Christian Thompson, Richard Waddingham, and Scott Wyatt

Members Excused: None

College Personnel Present: Gary Arnoldson, Michael Benson, Larry Christensen, Claudia Jarrett, Marci Larsen, Diane Martin, Rick Wheeler, Rick White, and Brad Winn

Welcome

Chairman Wyatt called the meeting to order and welcomed everyone. A special welcome was extended to Brad Winn, the College's newly appointed Academic Vice President.

Minutes of Previous Meeting

Chairman Wyatt entertained a motion to approve the minutes of the September 18 meeting. Carl Albrecht so moved, and Kay Greene seconded the motion. The motion passed unanimously.

Adjournment to Executive Session

Rick Bartholomew made a motion to adjourn into an executive session to discuss personnel issues. Richard Waddingham seconded the motion, and it passed unanimously.

Adjournment from Executive Session

Carl Albrecht made a motion to adjourn the executive session and open the meeting to the public. Christian Thompson seconded the motion, and it passed unanimously.

Report from the Chair

Chairman Wyatt reported that the Executive Committee had met twice via telephone since the last regular board meeting. He informed board members that the Committee approved President Benson's requests to 1) raise private money for a new stadium and 2) remove Kimble Blackburn's name from all Snow College financial accounts and authorize President Benson, Larry Christensen, and Gary Arnoldson to be the only official signers for the College.

Chairman Wyatt entertained a motion to ratify these actions. Kay Greene made a motion to ratify the decision to approve the solicitation of private money for a new football stadium, and Gwen McGarry

seconded the motion. The motion passed unanimously. Carl Albrecht made a motion to ratify the request to change signers on all Snow College financial accounts. Rick Bartholomew seconded the motion, and it passed unanimously.

Report from the Student Body President

Christian Thompson reported on several campus happenings. He noted that the student body officers were currently conducting a book swap, and he proudly reported that Snow College recently registered more organ donors (347) than any other campus in the state. Christian also invited board members to think about and submit suggestions for a state-wide service project.

Investment Reports

Gary Arnoldson referred the Board to Tab V and briefly reviewed the July 2002, August 2002, September 2002, and October 2002 investment reports. *Tim Blackham made a motion to accept and approve the reports as presented. Carl Albrecht seconded the motion, and it passed unanimously.*

Personnel Policy 13.1.4: Changing Personnel Policy

Claudia Jarrett reminded board members of the current process to approve policies – a joint committee consisting of representatives from both campuses meets to review policy, the committee passes its recommendation to the President/Executive Vice President, and the administration recommends policy to the Board of Trustees – and explained that the process is cumbersome and time consuming. She provided copies of the recommended Policy 13.1.4 and asked the Trustees if they had questions.

Jerold Johnson asked if this was the recommendation of the administration, and Claudia reported that the human resource officer in Richfield and the administration supported the revised policy. Scott Wyatt questioned the reference to “ex officio” in Section Three and – after hearing the purpose of the phrase – recommended that the language be changed to “non voting.” Christian Thompson also referred to Section Three and asked about having a student representative on the committee. Claudia indicated that the policy allowed for this and invited Christian to discuss details with her.

Hearing no more discussion, Chairman Wyatt entertained a motion to approve the policy. Tim Blackham moved to approve the revised (including “ex officio” replaced with “non-voting”) Policy 13.1.4. Christian Thompson seconded the motion, and all Trustees voted in favor of the motion.

Amendment to the Defined Contribution Retirement Plan

Claudia Jarrett distributed copies of the amendment to the defined contribution retirement plan. She explained that the Regents approved the amendment and informed the schools that they could seek institutional approval if they so desired. Claudia noted that the College wanted to pursue this course of action. *Carl Albrecht made a motion to approve the amendment as presented, and Jerold Johnson seconded the motion. The motion passed unanimously.*

Institutional Mission and Role/Richfield Issues

President Benson referred the group to Regents’ policy R312, which was provided in the agenda as Tab XYZ, and explained the master planning process of the Board of Regents. He asked Trustees to discuss their opinions regarding the future of Snow College. All Trustees felt like the administration needed to do what was necessary to ensure the future existence of the College. Kay Greene asked

what options were available, and the Trustees again discussed their previous resolution which encouraged President Benson to pursue some form of four-year programs.

President Benson noted that the College is currently categorized by the Regents as a community college, and he expressed his desire to preserve the College's transfer function while pursuing a dual track (two-year and limited four-year programs) role within the system. Carl Albrecht concurred with this position, stating that he did not want Snow to lose its uniqueness. Chairman Wyatt concluded that the discussion of mission and role is necessary for success, and he thanked the Trustees for their input. The Board of Regents asked each institutional Board of Trustees to submit recommendations regarding R312, and a motion to do so was entertained. *Gwen McGarry made a motion that the College continue to do what it does best – prepare students for transfer – while pursuing limited, in-demand baccalaureate degrees. Richard Waddingham seconded the motion, and it passed unanimously.*

Report from the President

President Benson began his report by again welcoming Dr. Brad Winn to Snow College. He briefly reviewed the search process with those in attendance and thanked LuAnne Brown for representing the Trustees as a member of the search committee.

President Benson next reported that several College administrators recently traveled to Seattle, Washington, to represent the College to the Northwest Association of Commission on Colleges and Universities. He explained that this is the final step of the full-scale accreditation process, and he commented on how impressed the Commission was with Christian Thompson. President Benson also noted that the College should know of the Commission's decision regarding Snow's accreditation status by mid-January.

Other campus happenings reported to the Trustees by President Benson included a truth-in-tuition hearing, an update on the construction of the Eccles Center, and a presentation of the revised master plan. President Benson noted that the truth-in-tuition hearing was well attended, and he informed Trustees that the College planned to raise tuition by 9.5 percent (first tier =4.5 percent with .5 percent reserved for student financial aid; second tier = 5 percent) for the 2003-04 academic year. President Benson also told Trustees that the construction of the Eccles Center is on target for its projected completion date, and he showed the Board several images – including the new stadium and bell tower – of the recently completed master plan.

President Benson concluded his report by thanking Trustees for their support. He also thanked his colleagues for their work and communicated personal gratitude for and satisfaction with the opportunity to be in Ephraim and at Snow College.

Adjournment

Chairman Wyatt entertained a motion to adjourn the meeting. Richard Waddingham so moved. Rick Bartholomew seconded the motion, and it passed unanimously.

