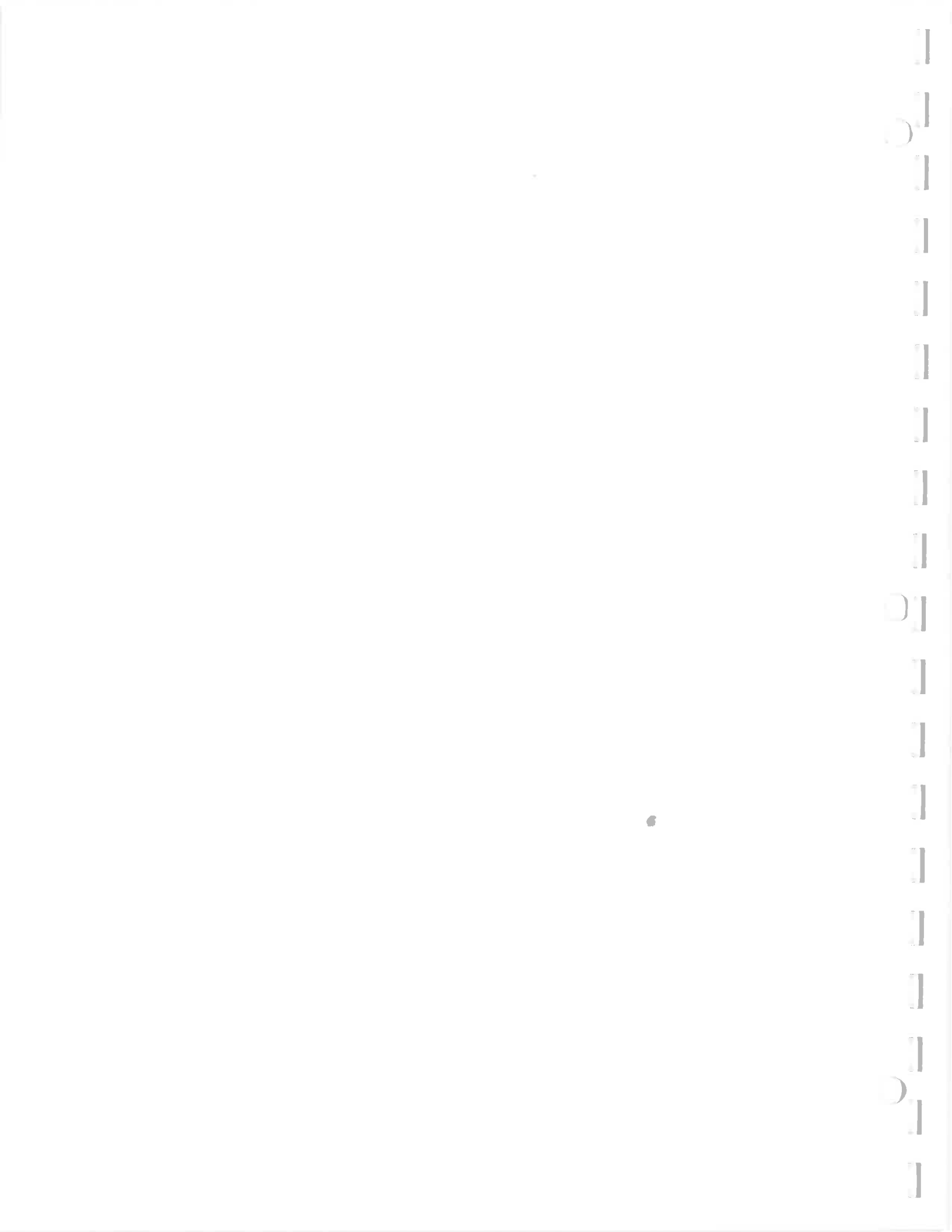


SNOW COLLEGE BOARD OF TRUSTEES MEETING
JANUARY 31, 1997 - 10:00 A.M.
SNOW, CHRISTENSEN & MARTINEAU LAW OFFICES
10 EXCHANGE PLACE
(MAIN STREET BETWEEN 3RD AND 4TH SOUTH)
SALT LAKE CITY, UTAH

AGENDA

- ✓ 1. MINUTES - **ACTION** (TAB A)
- ✓ 2. CHAIRMAN'S REPORT
- ✓ 3. PRESIDENT'S REPORT
- ✓ 4. STUDENT BODY PRESIDENT'S REPORT
- ✓ 5. FACULTY ADVANCEMENTS - **ACTION** (TAB B) (VP RICK WHITE)
 1. DIANE OGDEN
6. INVESTMENT REPORTS - **ACTION** (TAB C) (VP LARRY CHRISTENSEN)
7. OTHER

12:00 NOON - LUNCH WITH GUESTS - REMARKS FROM GUESTS



SNOW COLLEGE BOARD OF TRUSTEES MINUTES
MEETING HELD NOVEMBER 8, 1996 - NOON
PRESIDENT'S CONFERENCE ROOM

MEMBERS PRESENT

Richard Bartholomew
LuAnne Brown
Gwen McGarry
Mark Stoddard
Scott Wyatt
Julie Young

MEMBERS EXCUSED

Pam Hendrickson
Mark Millburn
Robyn Simmons
Richard Waddingham

SNOW COLLEGE PERSONNEL

Bevin Blackham
Larry Christensen
President Day
Claudia Jarrett
Bruce Peterson
Renee Peterson, Recording Secretary
Rick Wheeler
Rick White

Chairman Mark Stoddard opened the meeting with a welcome and expressed appreciation for everyone's attendance.

MINUTES

Gwen McGarry made a motion to approve the October minutes as written; seconded by LuAnne Brown and approved unanimously.

PRESIDENT'S REPORT

FOUNDERS DAY CELEBRATION

President Day reported on a very successful Founders Day celebration. It was held on November 5 which was the centennial of the first Founders Day held in 1896. On Saturday evening an outstanding musical program was presented to a full house at the Activity Center. The entire music department was involved and featured around 300 performers. President Day commended the music department and expressed appreciation for an outstanding performance.

A Centennial Grove was established where several trees were planted near the new student center. Students, faculty and staff joined in this occasion. The trees represent past, present and future leaders of Snow College and trees will continue to be planted in this grove.

At the Greenwood Student Center, President Day, former president Marvin Higbee, and student

body president Julie Young gave some remarks, followed by a musical number by Ascension. A unique "ribbon cutting" was actually a "log sawing of green wood" and anyone who wanted to participate could do so and keep the piece of log they had sawed.

In the Noyes Building, pictures were taken, birthday cake was served and many individuals pried bricks from the wall to be kept as souvenirs. Old pictures representing events over the past hundred years were hung in the hall and rooms and were a big hit with everyone. Dean O'Driscoll chaired this event and was commended highly for his excellent job in putting this very successful day together.

ENROLLMENT

Final enrollment for fall quarter is 2546 budget related students. There are 651 non-budget related students who are students registered for concurrent enrollment and non-credit classes. There are 305 non resident students who pay about five times the amount of tuition that is paid by resident students. It was noted that there has been a fierce competitive battle for students this year. The enrollment for senior high school classes in Utah was lower than it has been for a long time.

FOOTBALL BOWL GAME

President Day reported that our football team could be invited, in the next few days, to play in a bowl game. He asked the Board if they would be supportive of this, and they concurred they would. If this happens, President Day will contact Mark Stoddard.

VISIT WITH LEGISLATIVE ANALYST

Representatives from the governor's legislative analyst office met with the College administration a few days ago. President Day said the meeting went well and the group from the governor's office was more optimistic than was expected.

STUDENT BODY PRESIDENT'S REPORT

Julie Young said the Executive Council had been working hard to get students out of vote. It had been suggested that the best way to do this is to have the students register in their own county and vote an absentee ballot.

The Student Council commended Dean O'Driscoll on the excellent Founder's Day. Julie said the students had a very good experience and were pleased to be involved with this celebration.

Julie advised of a committee of students that the Executive Committee is forming that will be an outreach committee to take issues to students-at-large and talk about students' concerns, etc. Chairman Stoddard said the Board is looking forward to hearing more about the random committee.

Julie said she has been in several meetings with officers from other institutions and she feels very lucky to be in a college that is as student-oriented as Snow College. She said this is felt by

the students as well.

BYLAWS

Reference was made to Tab F in the agenda book. At a previous meeting it had been suggested that a change be made in the Bylaws under Article VI. In referring to the proposed Article VI under Tab F, a motion was made by LuAnne Brown to change **example** (4th line, 1st word) to **examples** and delete the word **activities**, and to approve everything else proposed at the last meeting (proposal under Tab F in agenda book). This motion was seconded by Scott Wyatt and approved unanimously.

INVESTMENT REPORT

Larry Christensen referred to the September, 1996 investment report under Tab G.

Larry explained the situation with the funding of the student center. He said the bulk of the money was pledged by the Horne family. It is an irrevocable trust and will end up being about \$4 million over a twenty seven year period of time. However, nothing will be received until the death of the Horne's who are elderly and not in particularly good health. We do have authorization to spend \$1.5 million from the trust on the building.

We are still \$658,000 short on funding for the student center. We have received approval from the Foundation Board to borrow the money from them. In order to borrow, we have to sell a big portion of their portfolio. Larry's proposal is to pay the \$658,000 from the PTIF account so the portfolio can stay there and can work at a high rate. It makes more sense to keep high yearly funds. If there is a need for those funds from the PTIF and they are called for, the backup would be the Foundation Board funds. Larry indicated that this would be \$3 million we have borrowed from ourselves.

A motion was made that the College would use the funds as outlined by Larry Christensen and if necessary, proceed to borrow money to liquidate other funds. This motion was seconded and passed unanimously.

A motion was made by Scott Wyatt to approve the September investment report; seconded by Julie Young and approved unanimously.

DRUG & ALCOHOL TESTING POLICY

Bevin Blackham referred to Tab H in the agenda book and indicated that the Board had at one time approved a DOT Drug & Alcohol Testing Program. This was sent to the Attorney General's office and some changes were recommended. When the policy was sent back to David Johnson at Occupational Health Care International who had originally written the policy, it was changed from the original. The attorney general's office then recommended these changes be incorporated into the document under Tab H. This document will replace the one that was originally approved by the Board of Trustees. Please refer to your copy for more detailed information. Scott Wyatt said this is a good policy and he made a motion to approve it; seconded by Richard Bartholomew and approved unanimously.

BUDGET, FINANCE, FACILITIES

Larry Christensen was asked to tell the Board something about the department he supervises. Larry is the vice president in charge of the funds from the state, budgeting, and the bulk of the funds on campus. Gary Arnoldson is the controller who supervises the accounting functions, equipment inventory, payroll, loan collections, cashiers, and audit functions.

Finances are a challenge with some departments like athletics and scholarships spending extremely over their budget. Larry said, though, other institutions spend much more in athletics than we do, our coaches are significantly underpaid, and they still can't beat us. The scholarship budget is overspent, but students are financially disadvantaged and it is our responsibility to keep all the students we can. So, the funds that are overspent are done so with the students in mind. It is an ongoing challenge to have enough money to go around.

Larry is also responsible for Auxiliary Enterprises which comprises campus housing, Marriott Food Services and Follett Bookstore. The Auxiliary Enterprises are required by law to at least break even and can't lose money. He said with the small clientele served by food services, it is a real challenge for them to stay alive.

Purchasing also comes under Larry's responsibility. It is supervised by Dave Lanier. This department also has a buyer and an office manager. All purchasing is done through this office, as well as motor pool functions.

Other responsibilities for Larry are the building and grounds, Bevin Blackham who is the safety officer, and Don Ericksen who is in charge of all construction contracts on campus.

At the next meeting, the financial reports should be ready for the Board to review.

IPEDS REPORT

Claudia Jarrett handed out a copy of an employee data sheet as reported on IPEDS Report November, 1996. Please refer to your copy for detailed information.

CONCLUSION

Chairman Stoddard expressed appreciation to Snow College for the work faculty and staff do in behalf of the students and thanked everyone for their dedication.

NEXT MEETING

January 31 in Salt Lake City.