

SNOW COLLEGE BOARD OF TRUSTEES  
AGENDA AND MATERIALS  
INCLUDING MINUTES OF OCTOBER MEETING

~~THURSDAY, JANUARY~~ <sup>FEBRUARY</sup> 25, 1996  
10:00 A.M.

SNOW, CHRISTENSEN, MARTINEAU LAW OFFICES  
SALT LAKE CITY, UTAH



SNOW COLLEGE BOARD OF TRUSTEES AGENDA  
THURSDAY, JANUARY 25, 1996 - 10:00 A.M.

SNOW, CHRISTENSEN & MARTINEAU LAW OFFICES  
NEWHOUSE BUILDING - 11TH FLOOR  
10 EXCHANGE PLACE - BETWEEN 3RD AND 4TH SOUTH ON MAIN STREET  
SALT LAKE CITY

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PARKING TICKETS WILL BE VALIDATED BY THE LAW FIRM. THE PARKING TERRACE IS BETWEEN STATE AND MAIN AND CAN BE ENTERED FROM EITHER 3RD OR 4TH SOUTH.

NOTE: WE WILL BEGIN THE MEETING AT 10:00 A.M. LUNCH WILL BE SERVED AT 12:00 NOON. LEGISLATORS, THE COMMISSIONER OF HIGHER EDUCATION AND SOME REGENTS HAVE BEEN INVITED TO JOIN US FOR LUNCH.

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1. MINUTES OF OCTOBER MEETING - ACTION - (TAB T)
2. CHAIRMAN'S REPORT
3. STUDENT BODY PRESIDENT'S REPORT
4. PRESIDENT'S REPORT
  - A. STUDENT CENTER - INFORMATION
  - B. NOYES BUILDING - INFORMATION
  - C. OTHER
5. INVESTMENT REPORTS - ACTION - LARRY CHRISTENSEN (TAB U)
6. FACULTY PROMOTION RECOMMENDATIONS - ACTION - RICK WHITE (TAB V)
7. FOUNDATION FUND ACCOUNTS - INFORMATION - BRUCE PETERSON (TAB W)
8. OTHER



SNOW COLLEGE BOARD OF TRUSTEES MINUTES  
HELD OCTOBER 27, 1995  
PRESIDENT'S CONFERENCE ROOM

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MEMBERS PRESENT

LuAnne Brown  
Pam Hendrickson  
Gwen McGarry  
Mark Millburn  
Charlie Mosher  
Robyn Simmons  
Mark Stoddard  
Richard Waddingham  
Scott Wyatt

SNOW COLLEGE PERSONNEL

Gary Arnoldson  
Gerhard Bolli  
President Day  
Claudia Jarrett  
Bruce Peterson  
Renee Peterson, Recording Secretary  
Rick White

MEMBERS EXCUSED

Marcea Nielson

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After welcoming everyone, Chairman Mark Stoddard called the meeting to order.

SEPTEMBER MINUTES

LuAnne Brown made a motion to approve the September minutes as written; seconded by Gwen McGarry and approved unanimously.

CHAIRMAN'S REPORT

Audit Report

Chairman Stoddard had received a copy of the audit for Service Departments and Continuing Program compliance that he passed around for all Trustees to review.

PRESIDENT'S REPORT

GBEEC Award

President Day said he is pleased to report that the Great Basin Environmental Education Center has been selected to receive a 1995 Utah Heritage Foundation Heritage Award on November 1, 1995, at a banquet and ceremony at the State Capitol.

### Academic Calendar

President Day reported that the Regents have expressed interest in moving the Utah System of Higher Education toward the semester calendar. He said this will be a discussion item at the next Board of Regents meeting on November 3. President Day said he thinks this will happen but it will require some time to do it. About 74% of higher education institutions in the U.S. are on the semester system.

### Noyes Building

President Day just received word this morning that the Building Board has made the Noyes Building renovation #1 on their priority list to recommend to the Governor's office. The dollar amount that will be requested from the legislature is \$8.3 million, which will be the next step.

FFKR in Salt Lake is the architect for the building and the architectural design is 70-80 percent complete. President Day explained that the only variation to the outside of the building will be a plinth that will probably be faced with oolite. There will not be any entrances on the east and west sides. There will be a basement and three floors on the inside of the building. Decisions are still being made as to where offices will be located. He noted that there will be a conference hall on the top floor that will be used for banquets, dances, multipurpose functions.

If this project gets approval from the legislature during their next session, the building will be vacated this next summer. The project will take around two years to complete

### Student Center

The contractors on the Student Center have told us we would be in that building by Christmas of next year. A question was asked about the funding shortage for the building and President Day said it is still a concern and we are still trying to raise money for it.

### Ephraim City Recreation Complex

President Day handed out a draft drawing of the Ephraim City Recreation Complex and explained that this project had been approved by the former Board of Trustees. This is a joint project with Ephraim City and Snow College. The College uses it for intramurals and women's softball and the city uses it in the summer for Little League baseball. It has been a very favorable arrangement.

At the present time, the tennis courts are being constructed there and are about 80% complete. There are 10 acres next to the tennis courts and if it is necessary to move the baseball field, that is where it will go (because of the student center). This would leave the general purpose area of the park available for use by the public. President Day indicated this represents a change in the master plan, but doesn't see any big issue here. This will be put on the agenda at some future time.

The student center extends onto the baseball field, but the contractor has told us that the patio will not be poured until next summer and they would move the fence so we could play baseball there this next season. If necessary, though, we could play baseball in Gunnison or Manti.

## ENROLLMENT REPORT

President Day introduced Gerhard Bolli, Registrar, who handed out a copy of enrollment comparisons for fall 1994 and 1995. Gerhard explained that even though the on campus headcount has gone down this fall quarter, the FTE (full time equivalent) has gone up. A full time equivalent is 15 hours. To get the FTE for a quarter, you take all students' credit hours and divide by 15. Gerhard said he is pleased to report that continuing education enrollment has gone up. For more detailed information, please refer to your copy of the enrollment comparisons.

Dr. White handed out an updated enrollment summary that breaks the categories into male, female, ages, etc. Please refer to your copy of the summary for more detailed information.

## STUDENT BODY PRESIDENT'S REPORT

Charlie reported that the Homecoming Committee has spent a lot of time planning for the activities. Homecoming is tied in with Founder's Day this year (November 5, 1888), so a lot of activities are taking place from Friday, October 27 throughout the week and ending on Saturday, November 4. Charlie invited the Trustees to attend the activities.

Student body presidents from all institutions have been meeting and discussing a no tuition increase this year. Charlie said they will know next week if the Regents are supporting this.

Students have just elected three freshmen senators to serve with the three sophomore senators. This is the legislative branch of student government.

President Day commended Charlie and the students officers. President Day said that Snow has a superb group of student leaders who are all working together. Their #1 objective is academics. Bruce Peterson said he has heard many comments on the high quality student body we have this year.

## FINANCIAL REPORT

Trustees had been sent a copy of the Financial Report for the year ended June 30, 1995. Gary Arnoldson referred to the letter from the auditors, Peterson & Associates, stating, "In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the College at June 30, 1995, and the changes in fund balances and the current funds revenues, expenditures, and other changes for the year then ended in conformity with generally accepted accounting principles." Gary then referred to and explained some of the information in the report. Please refer to your copy of the report for more detailed information. Scott Wyatt made a motion to approve the Financial Report for the year ended June 30, 1995; seconded by Robyn Simmons and approved unanimously. The Trustees commended Gary for his excellent work.

## SEPTEMBER INVESTMENT REPORT

Gary Arnoldson referred to the September Investment Report under Tab R in the agenda book. He reported that on October 1, 1995, all of Snow College's bonds were retired. Mark Millburn made a motion to approve the September, 1995, Investment Report; seconded by Charlie Mosher and approved unanimously.

### INSTITUTIONAL DISCRETIONARY FUND

Gary Arnoldson next explained the Institutional Discretionary Fund that is created from interest income and can be spent for whatever we choose. President Day controls the funds. Gary referred to the 1994-95 actual funds that were outlined in the report. Gwen McGarry made a motion to approve the actual expenditures for 1994-95; seconded by Mark Millburn and approved unanimously.

Gary advised that the amount carried forward to 1995-96 is \$355,581 and the report showed how those funds would be spent. Richard Waddingham made a motion to approve the estimated expenditures for 1995-96; seconded by Robyn Simmons and approved unanimously. Please refer to your copy of the discretionary fund for more detailed information. Gary said in the future a lot of the money in the discretionary fund will be going to the student center building rather than scholarships.

### STANDING COMMITTEES

Mark Millburn asked about the standing committees that are in the Snow College Trustees Bylaws. These committees have not functioned for quite some time. It was decided to discuss this in the near future to see how the Trustees would like to operate. If the Trustees would like to form these committees we could do so; or if they feel the committees are unnecessary, the bylaws could be amended.

### HIGHER EDUCATION ASSEMBLY

The Higher Education Assembly is being held on all campuses this year. Date is November 9. Regents, Trustees and Legislators will be on the campuses. The idea is to showcase and explain technology and where we are going with it. The Trustees were given a tour of campus during one of the meetings and saw what we are doing with technology on our campus. There will be a message over EDNET by Governor Leavitt, Commissioner Foxley and Regent Anderton.

### NEXT MEETING

**December 1 at 12:00 noon beginning with lunch.**

**Please wear casual, comfortable clothes. We will be touring the top of the Noyes Building.**

### CONCLUSION

The meeting concluded at 5:20 p.m.