

*Snow College Board of Trustees Agenda
December 13, 1999 at 9:00 a.m.
Academy Room; Noyes Building
Snow College; Ephraim, Utah*

Welcome	Mark Stoddard
Action Item: Minutes of November 5, 1999 Meeting (Tab H)	Mark Stoddard
Chairman's Report	Mark Stoddard
Student Body President's Report	DeVere Day
Action Item: Investment Report (Tab I)	Gary Arnoldson
Action Item: Personnel Policies (Tab J)	Claudia Jarrett
Action Item: Snow College South Housing Proposal Update	^{Kimble} Kimball Blackburn
Snow College South Report	Gerald Day
President's Report (Tab K)	Gerald Day
Other	

**Snow College Board of Trustees
Official Minutes from November 5, 1999
Lorenzo and Erastus Snow Conference Room
Noyes Building
Snow College ♦ Ephraim, Utah**

Members Present

Carl Albrecht
Rick Bartholomew
LuAnne Brown
DeVere Day
Jerold Johnson
Gwen McGarry
Mark Stoddard, Chairman
Richard Waddingham
Scott Wyatt, Vice Chairman

Members Excused

Robyn Kremer

College Personnel

Gary Arnoldson
Kimball Blackburn
Larry Christensen
Gerald Day
Carl Holmes
Marci Larsen
Craig Mathie
Leigh Ann Wheeler
Rick Wheeler

Welcome

Chairman Stoddard called the meeting to order and welcomed everyone. Because of Founders Day and the Noyes Building Dedication, there were several activities going on. President Day gave each Trustee a copy of the dedication program and briefly explained the agenda for the day. The building was nicely decorated, and excitement was in the air.

October Minutes

Richard Waddingham noted that in the second paragraph of page four the word "very" should be changed to "every." With this correction made, Carl Albrecht moved to approve the October 1999 minutes. The motion was seconded by LuAnne Brown and passed unanimously.

Chairman's Report

Chairman Stoddard reported that he recently met with Commissioner Cece Foxley, Charlie Johnson, and Aileen Clyde to discuss Snow College's mission. Chairman Stoddard suggested that the Trustees review our mission and determine what they want the future of Snow College to entail.

Student Body President's Report

DeVere Day's first announcement was exciting. He informed the Trustees that he is getting married on December, and he is very excited. President Day reported that seven of the past ten student body presidents have gotten married while in office; DeVere makes eight.

The other major item DeVere discussed was his recent meeting with the State Board of Regents. All student body presidents from the state institutions rallied together to address the issue of

tuition. The student leaders do not want tuition rates to continue to increase, but they were not well-received by the Regents. DeVere reported that the student body presidents plan to take their concerns to the legislative body in January.

Investment Report

Gary Arnoldson referred the board to Tab V and reviewed the September 1999 Investment Report. Rick Bartholomew made a motion to accept the report as presented. The motion was seconded by Jerold Johnson and approved unanimously. Gary Arnoldson also informed the board that Greg Fisher and Nate Millward, both from the Regents' office, were recently on campus auditing the college's investment. They do this periodically, and Gary believes that everything went well.

Snow College South Master Plan Up-date

Because of the activities of the day and the time frame the board had to meet, the agenda for the meeting was slightly changed. The Snow College South Master Plan is time sensitive; thus the Trustees decided to address that issue before covering the later agenda items. Moving this particular agenda item to number six, rather than number eight, would ensure that the necessary discussions could be held and the master plan could move forward if the board so decided.

Carl Holmes provided several handouts for the SCS master plan discussion. He briefly explained the general master plan and future plans of the south campus. Next, Carl directed the Trustees' attention to the draft of the student housing proposal he provided. He explained that the proposal would not effect the SCS budget, and Kimball Blackburn detailed the process printed on the handouts. Kimball informed the board that the proposal of funding/housing is a new idea that is just being explored by other campuses. Parking, building operation and management, and other issues were addressed, and many questions were asked. After a lively discussion, Chairman Stoddard entertained a motion to make this agenda item an action item. Carl Albrecht so moved, and Richard Waddingham seconded the motion. All Trustees agreed to make the Snow College South Master Plan and Housing Project action, rather than informational, items.

With the approval to vote on this item, Carl Albrecht made a motion to approve the master plan as presented. Jerold Johnson seconded the motion, and it passed unanimously. Jerold Johnson then moved to accept the proposed housing plan concept with the opportunity to discuss details as they arise, and Scott Wyatt seconded the motion. Eight Trustees voted in favor of the motion, no one opposed the motion, and one Trustee abstained from voting.

Richard Bartholomew commended Carl Holmes and his staff for their work and research on this project.

Policy Committee Report

Chairman Stoddard referred the board to the Snow College Family Medical Leave Act (FMLA) personnel policy located behind Tab W. Richard Waddingham asked for a few items to be clarified, and he offered a few suggestions. He recommended that the terms (e.g. normal duties,

functions, FMLA, Family Leave Act, etc.) be consistent throughout the policy. He also suggested that the policy makers clarify if notification must be written or verbal. (See 13.3.11.9 - "If an employee wishes to return to work prior to the expiration....notification must be given...") With these minor corrections, Richard Waddingham made a motion to accept the FMLA policy. Scott Wyatt seconded the motion, and it passed unanimously.

A list of unchanged and/or non-substantively changed policies was also provided to the Trustees. Because it was previously decided that the board would only be required to approve policies with substantive changes, this list was provided for informational purposes only.

The Trustees were impressed with the work thus far, and Chairman Stoddard commended the policy committees from both campuses for their efforts. Originally, the committees were told to be expeditious in this process, and they are progressing wonderfully. Chairman Stoddard informed the board that there will be more policies needing approval at the December meeting.

Snow College South Report

A copy of the letter from Dr. Sandra Elman, Commission on Colleges Executive Director, was provided for each board member. The letter dated November 2, 1999, was written to President Day and informed him that the "major substantive change prospectus submitted by Snow College regarding the status change for the former Sevier Valley Applied Technology Center to be renamed Snow College South and become an integrated part of Snow College has been approved by the Commission on Colleges."

President's Report

At the last board meeting President Day reported that Snow College has met every requirement of the OCR agreement related to the Michelle Larson case. A copy of the letter from the Department of Education dated October 26, 1999, which "constitutes closure" was given to each Trustee.

Jerold Johnson asked where our students come from, and a short discussion was held on that topic. A formal report will be provided at the next meeting in President Day's report.

Adjournment

DeVere Day moved to adjourn the meeting. Gwen McGarry seconded the motion, and it passed unanimously.

Next Meeting

The next meeting will be held on Monday, December 13 at 10:00 a.m. The Trustees will meet in the Lorenzo and Erastus Snow Conference Room in the Noyes Building.