



SNOW COLLEGE – RICHFIELD PHARMACY TECHNICIAN COURSE INFORMATION - EPHRAIM WEST CAMPUS

The 2013-14 Pharmacy Technician course is scheduled to start Wednesday, August 21, 2013, on Ephraim's West Campus. The 20-credit-hour program requires approximately 450 combined hours of instruction and clinical practicum time. Classes are held Tuesdays, Wednesdays, and Thursdays from 6:30 to 9 the evening. Enrollment is limited to 12.

- Registration is completed through the Pharmacy Tech coordinator on a first come, first serve basis.
- Students must complete all Pre-admission Requirements before registration is accepted or to be considered for "first come, first serve."

PRIOR TO REGISTRATION, STUDENTS MUST:

- Attend a mandatory orientation (contact joan.shand@snow.edu or 435-283-7588 for time & date)
- Be 18 years of age prior to January 1, 2014
- Complete the Snow College admissions process and provide proof of student enrollment, including current Badger ID number as issued by Snow College.
 - to enroll, go to <http://www.snow.edu/ce/>
 - click on "Apply to be a Snow College student"
 - click on "Online Application" bringing up "Admissions Login"
 - click on "First time user account creation" under the Login button
 - create a Login ID
 - create a PIN
 - certify PIN (entry same as item 2)
 - continue as required until process is completed and submitted for student enrollment
- Provide a copy of their ACT results to registrar with the following:
 - An ACT score of 18+ in Math or successful completion of Math 099 with a "C" grade.
 - An ACT score of 17+ in Reading or successful completion of English 1010 with a "C" grade.Students can take the Accuplacer Exam through the Student Success Center. Test results must be at a Math 1010 or higher level (schedule with Jackie Beck at 435-283-7313).
- **Fingerprint & background check:** Students are responsible for application with law enforcement for individual background checks and for any applicable fees. **All background checks must be submitted directly to Snow College and approved by instructor prior to participating in any clinical portion of the training.**
 - **Utah residents: Criminal Background Investigation:**
 - For applications, call 435-283-7588 or available on line at: Website: www.bci.utah.gov (Form & Applications, "Application for Criminal History" and "Third Party Release")
 - **Results must be mailed by the BCI and sent directly to:**
Snow College Pharmacy Technician Program
ATTN: Joan Shand
150 East College Avenue, #1019
Ephraim, UT 84627
 - **Out-of-state students background check procedure:**
 - FBI check must be submitted by the student and is only returned to the person submitting the request. Students are responsible for application with law enforcement for individual background checks and for any applicable fees.
 - For information on application go to <http://www.fbi.gov/about-us/cjis/background-checks>
 - Background check with the FBI may take up to 3 months to get back.

REGISTRATION INFORMATION:

- **On-line enrollment is NOT AVAILABLE for this class.**
 - Enrollment must be done in person with Joan Shand, Pharmacy Tech Coordinator.
- Fees (**Fees are based on 2012-13 registration fees: all are subject to change without prior notification**)
 - High school: Concurrent Enrollment fees are \$5.00 per credit hour per semester (i.e. fall semester is 9 credit hours: \$5 X 9= \$45); students must work with counselors for high school credit.
 - Full-time Snow College students: \$1,322.00 for fall and \$1,455.00 for spring.
 - Out-of –state students : \$4,354.00 for fall and \$4,793.00 for Spring
 - Adults noncredit rates: \$345.10 for fall semester and \$409.70 for spring semester

COURSE SUGGESTED PRE-REQUISITES:

- Human physiology
- High school or college chemistry
- Medical Terminology

SCHEDULED CLASSES INCLUDE:

Fall Semester			Spring Semester		
<u>Class</u>	<u>Curriculum</u>	<u>Credits</u>	<u>Class</u>	<u>Curriculum</u>	<u>Credits</u>
PHAR 1010	Intro to Pharmacy Practice	2	PHAR 1020	Pharmacy Practice	3
PHAR 1100	State & Federal Pharmacy Laws	3	PHAR 1220	Pharmacology for Pharmacy Tech. II	4
PHAR 1210	Pharmacology for Pharmacy Technicians	4	PHAR 1960	Pharmacy Clinical Practicum	4
Total Semester Hours		9	Total Semester Hours		11

- **ADDITIONAL IN-PROGRAM REQUIREMENTS:**
 - Text books
 - Lab coat (used for clinical only)
 - Notification to the Division of Occupational and Professional Licensing. **This form will be available at orientation and must be submitted to the instructor on the first day of class.**

This class prepares students for the National Pharmacy Licensing Exam in combination with application for licensure.

- Any individual wanting to be a Pharmacy Technician must complete the approved training and successfully pass the required examinations within one year from the date of the first day of the training program.
- Test fees not included in tuition

FOR MORE INFORMATION CONTACT:

Joan Shand
(435) 283-7588
joan.shand@snow.edu

Snow College Richfield holds an additional, year-long Pharmacy Tech class.
For Richfield information call Student Success at (435) 893-2211.

Any person with a disability who feels that he or she needs accommodations or any person who feels he or she has been discriminated against because of a disability may contact the Americans with Disabilities Act Coordinator at 435-283-7321 on the Ephraim campus or 435-893-2216 on the Richfield campus.



Instructions for Application for Criminal History Record

Enclosed is an application for Criminal History Record from the State of Utah, Department of Public Safety, Bureau of Criminal Identification. Please complete all of the steps described below. Failure to properly complete one of the steps may cause a delay in processing your application.

1. Fill out the top portion of the application. List all of your previous names including married and maiden names. Be sure to read and sign the application.
2. Take the application to a law enforcement agency such as your city police department or county sheriff's office. Request that they print the four fingers of your right hand on the space provided. Make sure the law enforcement official who takes your fingerprints fills out the portion of the application labeled "OFFICIAL TAKING PRINTS." Valid government-issued photo ID must be provided (for example, passport, state ID card, consulate ID card, and driver license.) **"Utah Driving Privilege Cards" WILL NOT be accepted by BCI as valid ID. Driving Privilege Cards state on them that they are not to be used as ID. NOTE:** The fingerprints may be taken at our office, Bureau of Criminal Identification, 3888 West 5400 South, Taylorsville, Utah.
3. The application fee is \$15.00. Select a method of payment by making a check mark in the appropriate box. Checks and money orders must be US Currency and be made payable to "Utah Bureau of Criminal Identification." To pay by credit card (Visa or MasterCard), please fill out the requested information on the application. Credit card numbers must include: the signature of the cardholder, the three-digit control number located on the back of the card, the expiration date, and the zip code of card billing address; **sorry we cannot accept credit cards outside of the US.** Cash is accepted only when applying in person. **DO NOT SEND CASH IN THE MAIL.**
4. Your report will be mailed to the mailing address indicated on the application form. If the information needs to be sent to a third party, the third party release form must be filled out and submitted along with your application.
5. Mail the application, fee and release form (if applicable) to:

UTAH BUREAU OF CRIMINAL IDENTIFICATION
3888 West 5400 South
Taylorsville, Utah 84129

The report cannot be faxed or sent by e-mail.

If you have questions you may call (801) 965-4445 from 8:00 AM - 5:00 PM Monday-Friday.

Our office is closed weekends and holidays.

You may also visit our website at <http://publicsafety.utah.gov/bci/>

**The Bureau of Criminal Identification does not maintain juvenile offender records.
Requests for such records must be made directly to the Juvenile Court.**