

STUDENT REFUNDS & ACCOUNTS PAYABLE (AP)

Direct Deposit Authorization

		Name							
	SNOW	Badger ID #							
COLLEGE		Phone #							
		E-Mail							
Pleas	e provide the follow	ing account informa	tion:						
Banl	k or Credit Union Na	nme							
Bank Routing # Account #									
	Must be 9	digits Savings Account	1	This is NOT the 16-digit debit card number					
	_	•	-	(AP) payments such as financial aid, s, etc. to my account as shown above.					
Signa	ture:			Date:					
Dotum	a this form by mail into	reampus mail ar dran in	norson Em	ail or for requests will not be assented					
	,	rcampus man or drop m	•	ail or fax requests will not be accepted.					
EPHRA Mail:	AIM CAMPUS Snow College – Cashie	ers	RICHFI Mail:	ELD CAMPUS Snow College Richfield – Cashiers					
	150 East College Aven		ividii.	800 West 200 South					
	Ephraim, UT 84627			Richfield, UT 84701					
Drop:	Greenwood Student C or Noyes Building – Pa		Drop:	Administration Building – Cashiers					

Call: 435.893.2249 for questions

Call:

435.283.7296 for questions

PAYROLL – Direct Deposit Authorization



Name		
Badger ID #		
Phone #		
E-Mail		
L-IVIGII		

Bank or Credit Union Name					
Bank Routing #	Account #				
Must be 9 digits	This is NOT the 16-digit debit card number				
☐ Checking Account ☐ Savings Account		or Percent%			
		f not specified, default option is 100%			
Optional additional account: Bank or Credit Union Name					
Bank Routing #					
Must be 9 digits Checking Account Savings Account		16-digit debit card number			
Checking Account		f not specified, default option is 100%			
		<u> </u>			

Return this form by mail, intercampus mail or drop in person. Email or fax requests will not be accepted.

Mail: Snow College – Payroll Office Ephraim Drop: Noyes Building – Payroll Office #221

150 E College Avenue or Greenwood Student Center - Cashiers

Date:

Ephraim, UT 84627 Richfield Drop: Administration Building – Cashiers

Call: 435.283.7056 or 435.283.7069 for questions

DEADLINES IN ORDER TO ASSURE UPDATES ARE PROCESSED BEFORE THE NEXT PAYROLL:

Full time employees – 20th of the month Hourly employees – 5th of the month