

2022-2023

**Snow College Financial Aid  
Satisfactory Academic Progress Policy**



**Academic Progress**

The Snow College Financial Aid Office is required to have a Satisfactory Academic Progress (SAP) Policy. It must apply to all periods of enrollment whether or not you receive aid during any period of enrollment. There is no academic amnesty for financial aid eligibility. **If a student fails to meet the following academic progress they will not be eligible for loans, grants, or work study.** There are several measures of academic progress that must be met, they are as follows:

**Qualitative Measure**

The quality of your work is the first measurement of SAP. You must maintain a Snow College cumulative grade point average of a “C” grade or 2.00 grade point average. If you fall below a “C” average in any semester, you may be placed on warning. (To see the complete SAP Policy go to our web site [www.snow.edu/catalog/financial\\_aid.html](http://www.snow.edu/catalog/financial_aid.html))

**Quantitative Measure (Pace)**

The ability to earn credit hours is the second measure of SAP. You must complete 70 percent of your attempted Snow College credit hours. (To see the complete SAP Policy go to our web site [www.snow.edu/catalog/financial\\_aid.html](http://www.snow.edu/catalog/financial_aid.html))

**Maximum Time Frame**

You should be able to complete a degree or certificate program within 150 percent of the published credit hours required of that program. Most programs require 63 credit hours to graduate. You should meet all graduation requirements within the window of 95 credit hours. We cannot provide financial aid to those who have excess attempted credit hours. Additional hours are granted for the Bachelor of Commercial Music Degree and Software Engineering Programs.

**Failing Grades and Return of Funds**

Any student that receives all “F” grades will have to prove that they attended every course by providing a copy of a quiz, test, or graded homework assignment or they will owe back all of the aid they received in the semester. The student may also be subject to the Return of Title IV funds policy which requires us to return funds to the Department of Education based on your last date of attendance. (It is in your best interest to provide documentation of attendance through the end of the semester.) For a student to receive all of their Financial Aid you must complete the entire semester. If you do not complete the semester some or all of your Financial Aid may be returned to the Department of Education.

**Return of Title IV Funds**

Students earn financial aid by the length of time they are enrolled in the semester. Those who withdraw from school (W), stop attending, receive unofficial withdrawals (UW grades), or those who receive failing (F) grades, are subject to the Return of Title IV Funds policy. Depending on the last-date-of-attendance, or the last academically related activity, students will owe a portion of their aid back to the Department of Education because they have not earned all of their aid for the payment period.

Regretfully **there is no clause for catastrophic events or unusual circumstances. If you leave school you will owe back funds.**

Return of Title IV Funds is not appealable, it is a statutory requirement. (34 CFR 668.22).

**Proration of Financial Aid**

Students who are enrolled in less-than-full time status will have their Pell Grants prorated. Your award letter will list the maximum amount based on full-time enrollment. Proration rates, the amounts you will actually receive, will match your enrollment. Full time enrollment is 12 credit hours and above. If you are three-quarter time, 9-11 hours, your eligible grant will be multiplied by 0.75 and you will receive that portion. If you are half-time, 6-8 hours, your eligible grant will be multiplied by 0.50 and you will receive that portion. If you are less than half time your grants will be adjusted to match the Federal Pell charts. If you are less than half time, 1-5 hours, you are not loan eligible. Students who drop classes within the first three weeks will have their financial aid reduced to match their enrollment. If a student receives a financial aid check prior to the change in their schedule they will have an unpaid balance in their student account. This balance may cause late fees or cause the Business Office to drop all of your classes. When adding and dropping classes pay attention to your student account so that you do not have punitive actions taken against you. All Awards are tentative



### Appeals

If you fail to meet any of the Satisfactory Academic Progress requirements an appeal process is available. An appeal form and instructions are available on the Snow College web site. ([www.snow.edu/](http://www.snow.edu/)) **All appeals must be done in a timely manner generally within three weeks of the beginning of each semester. Appeals received beyond three weeks will be denied. Appeals will also be denied without necessary documentation.**

### Repeated Courses

To keep this explanation simple, you can only attempt a course twice and receive financial aid. The Department of Education will no longer pay for courses that are repeated or attempted more than two attempts.

### Subsequent Programs

If you have an Associate Degree and want to return to Snow College, you generally will not be eligible for Financial Aid. Your request will have to be approved by the Director of Financial Aid and will be reviewed on a case-by-case basis. To see the complete SAP Policy go to our web site ([www.snow.edu/catalog/fiancial\\_aid.html](http://www.snow.edu/catalog/fiancial_aid.html))

### Degree Seeking Student

To be eligible for financial aid you must be a certificate or degree seeking student. I certify that I am a degree seeking student at Snow College. I also certify that I do not have a degree at Snow College or any other post-secondary institution.

### Disbursing funds

Your funds will be electronically applied to your student account at Snow College. If the loan or grant proceeds are greater than your college bill, the excess will be refunded to you by the Controller's Office.

### Acknowledgement

I have read, agreed with, and understand Snow College's Satisfactory Academic Progress policy and will abide by the terms. I understand that for a full explanation of all items listed above I can contact the Snow College Financial Aid Office or view policies on the Snow College web page. I also understand that this may be the only notice I receive. Any notice at the end of each semester is only a courtesy by this office and is not to be expected. It is my responsibility to know if I have met the requirements at the end of each semester.

For the detailed version of the Satisfactory Academic Progress Policy please refer to: [www.snow.edu/finaid](http://www.snow.edu/finaid)

### Nondiscrimination & Accessibility Statement

Snow College does not discriminate on the basis of race, ethnicity, color, religion, national origin, sex, age, disability, sexual orientation, gender identity, gender expression, genetic information or protected veteran's status, in employment, treatment, admission, access to educational programs and activities, or other College benefits or services. Additionally, Snow College endeavors to provide reasonable accommodations and to ensure equal access to qualified persons with disabilities. Inquiries concerning perceived discrimination or requests for disability accommodations may be referred to the College's ADA Coordinator:

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Legal signature- not electronically generated)

Print Student's Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Student/Badger ID #: \_\_\_\_\_