



EMPLOYMENT APPLICATION

Date: _____

FACULTY

STAFF

HOURLY/ADJUNCT

Snow College does not discriminate on basis of race, color, religion, gender, national origin, age, veteran status, disability status, or political affiliation. Snow College is an Affirmative Action/Equal Opportunity Employer.

INDIVIDUAL HIRED AT SNOW COLLEGE WILL BE REQUIRED TO PASS A CRIMINAL BACKGROUND CHECK BEFORE BEGINNING FIRST DAY OF WORK.

Are you presently receiving a pension from Utah State? Yes No Retirement?

Veteran's Preference will be granted IF identification of Veteran's status and documentation are attached to this form. A copy of DD Form #214 is required.

Name _____
Last First Middle

Address _____
Street City State Zip

Contact Number _____ Email Address _____

Position Applying For: _____

Referral Source: _____ Ad (name of paper), Friend/Relative, Walk-in, Job Service, Internet

Full-Time Part-Time

List any relatives who work at Snow College and their relationship to you. _____

Have you filed an application here before? Yes No If yes, give date: _____

Have you even been employed here before? Yes No If yes, give date: _____

Are you legally eligible for employment in the United States? _____
(Snow College complies with Utah Legislation Senate Bill 81, effective July 1, 2009. Utah comprehensive immigration bill (S.B. 81) requires public entities to enroll in e-Verify.

References: Are you willing to have your present employer contacted regarding your qualifications? Yes No

Name and Job Title	Contact Information – Including Email Address



EDUCATION (Circle highest grade completed)

GED High School 9 10 11 12 Bus/Tech/Cmty/Jr. College 13 14 College/University 13 14 15 16
 Graduate School 17 18 19 20

Name and location (City) <i>GED, high school, college, university, business or trade/technical school</i>	Major/Minor	Years Attended	Degree or Diploma	Date of Degree
What professional or trade licenses, or registrations do you hold? (Attach copies)			State	Expiration Date
List skills, languages, experience, etc.				

Total quarter hours and/semester hours beyond highest degree Semester Hours _____

GPA (Undergraduate) _____ GPA (Graduate) _____ If a student, current GPA _____

IF THIS IS A FACULTY APPLICATION:

Specific course(s) most qualified to teach _____

EMPLOYMENT HISTORY

Applicants may submit a personal resume and letter of application with this form. Please give accurate and complete full-time and part-time employment record. Start with present or most recent employer.

Employer and/or Supervisor	Job Title	Address and Phone Number	Dates of Employment



APPLICANT'S AGREEMENT

I certify that all information supplied on this application, on supporting documents, and during interviews is correct to the best of my knowledge and that false information is cause for non-consideration of my application or discharge if discovered after hiring. I authorize Snow College to investigate all statements made on this application, on supporting documents and during an interview, and I also authorize all educational institutions, employers and others, (and their agents and employees) to respond to questions concerning information on my education and work history except as limited by me as follows: _____ . I further release from liability Snow College for requesting information and such former employers, institutions, or persons for providing such information to Snow College.

Date

Signature

If you need accommodations during the application process, please notify the Human Resources Office, 150 East College Avenue, Box 1036, Ephraim, Utah, 84627; Phone 435-283-7057 or 435-283-7058. FAX number is 435-283-7261.