

Snow College
150 E. College Avenue
Ephraim, UT 84627
Phone:(435) 283-7252
Fax: (435) 283-7305



No. _____

Budget Transfer Request

Date: _____

Object	Account Number	Amount
From: Salaries		
From: Fringe Benefits		
From: Hourly Pay		
From: Travel		
From: Current Expense		
From: Capital Outlay		

Object	Account Number	Amount
To: Salaries		
To: Fringe Benefits		
To: Hourly Pay		
To: Travel		
To: Current Expense		
To: Capital Outlay		

Reason for requested transfer: _____

Approved:

Department Head: _____

Division Chair or
Administrative Head _____

Business Office: _____

Action	Date	Initial
KP		
Verified		
Mailed		
Checked		